



Lynchburg Business Development Centre Fund. This fund accounts for grant monies from the Economic Development Authority (EDA) which is a division of the Federal Department of Commerce. The funds are awarded to the City of Lynchburg and passed on to the Business Development Centre as a subgrantee. Its purpose is to account for the revolving loan activity of the Business Development Centre and serves the Region 2000 area by providing “gap” financing to businesses for projects that otherwise would not be eligible for full financing through traditional lenders. This program is similar in structure to the Small Business Administration (SBA) 504 Program which creates and/or retains jobs. For each \$10,000 the Business Development Centre lends, the recipient must demonstrate the creation/retention of one job over a three year period. The Centre has made 26 loans since its inception in 1993. The Region 2000 area includes the cities of Lynchburg and Bedford, the towns of Altavista and Amherst, and the counties of Amherst, Appomattox, Bedford and Campbell.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$125,385	\$125,384	\$125,385	\$125,385	\$125,385
REVENUES					
Revenue from loan repayments (principle and interest)	\$31,154	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$31,154	\$0	\$0	\$0	\$0
EXPENDITURES					
Revolving loan fund operating expenses	\$31,154	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$31,154	\$0	\$0	\$0	\$0
ENDING FUNDS (DESIGNATED)	\$125,385	\$125,384	\$125,385	\$125,385	\$125,385

Budget Description

No budget was requested for FY 2005.



Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund. The Lynchburg Expressway Appearance Fund (LEAF) accounts for any pledges and donations from citizens and businesses for the beautification of major transportation corridors throughout the City by the planting of trees, shrubs, and flowerbeds.

	Actual FY 2003	Adopted FY 2004	Department Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$13,084	\$10,419	\$9,232	\$9,232	\$9,232
REVENUES					
Revenue from pledges and donations	5,000	0	0	0	0
TOTAL REVENUES	\$5,000	\$0	\$0	\$0	\$0
EXPENDITURES					
Contractual Services					
Grounds Maintenance Services	\$8,122	\$0	\$0	\$0	\$0
Landscaping Services	0	0	0	0	0
Other Charges					
Consultant Services	0	0	0	0	0
TOTAL EXPENDITURES	\$8,122	\$0	\$0	\$0	\$0
ENDING FUNDS (DESIGNATED)	\$9,962	\$10,419	\$9,232	\$9,232	\$9,232

Budget Description

No budget was requested for FY 2005.



Museum System Special Revenue Fund. This fund was established to receive funds from admission and other museum fees, gift sales, grants and charitable contributions. These funds are appropriated annually as needed for the Museum System's education, exhibit and artifact preservation programs and for various special projects as recommended by the Museum Advisory Board.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$18,840	\$10,261	\$10,352	\$10,352	\$10,352
REVENUES					
Charges for Services (Admissions)	\$8,880	\$10,000	\$11,000	\$11,000	\$11,000
Miscellaneous Revenue (includes Diggis)	413	300	300	300	300
TOTAL REVENUES	\$9,293	\$10,300	\$11,300	\$11,300	\$11,300
EXPENDITURES					
<i>Salaries</i>	\$6,359	\$6,052	\$6,175	\$6,175	\$6,175
<i>Employee Benefits</i>	486	464	473	473	473
<i>Contractual Services</i>					
Advertising and Public Relations Services	2,570	2,500	2,270	2,270	2,270
Miscellaneous Contractual Services	44	0	0	0	0
<i>Other Services</i>					
Supplies	3,406	4,700	1,375	1,375	1,375
Training & Meetings	1,500	0	1,000	1,000	1,000
TOTAL EXPENDITURES	\$14,365	\$13,716	\$11,293	\$11,293	\$11,293
ENDING FUNDS (DESIGNATED)	\$13,768	\$6,845	\$10,359	\$10,359	\$10,359

Budget Description

The Proposed FY 2005 Museum Fund budget of \$11,293 represents a 17.7% decrease of \$2,423 as compared to the Amended FY 2004 budget of \$13,716.

No significant changes were introduced in the Requested FY 2005 budget.

The department requested \$11,293.

All items requested were proposed for funding.

The Proposed FY 2005 Museum Fund budget was adopted without changes.



Recreation Programs Special Revenue Fund. Supports a wide range of recreational activities including adult and youth athletics, aquatics classes, senior adult programs, nature camp, naturalist programs, rentals of centers, Miller Park Pool, shelters, and athletic fields, special events management, general classes, and the sale of theme park tickets. The majority of the programs serve special interest groups or individuals pursuing individual interests. The special revenues also offer the opportunity to invest in the Parks and Recreation facilities that support programming and are used to augment General Fund dollars to expand programming to the public.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$94,173	\$82,758	\$104,074	\$104,074	\$104,074
REVENUES					
Charges for Services	\$249,434	\$475,923	\$377,823	\$377,000	\$377,000
TOTAL REVENUES	\$249,434	\$475,923	\$377,823	\$377,000	\$377,000
EXPENDITURES					
General Administration	\$32,274	\$47,000	\$52,000	\$52,000	\$52,000
Athletic Programs	97,932	114,837	100,280	110,280	110,280
Business Services	30,447	39,462	39,648	39,648	39,648
Park Services	16,231	27,142	23,512	23,512	23,512
Recreation Centers	3,309	9,261	10,411	10,411	10,411
Senior Programs	25,103	121,121	67,520	67,520	67,520
Arts Program	34,237	64,500	51,653	51,653	51,653
Aquatics	0	23,015	18,152	18,152	18,152
Naturalist	0	29,585	14,647	14,647	14,647
TOTAL EXPENDITURES	\$239,533	\$475,923	\$377,823	\$387,823	\$387,823
ENDING FUNDS* (DESIGNATED)	\$104,074	\$82,758	\$104,074	\$93,251	\$93,251

Budget Description

The Proposed FY 2005 Recreation Program Fund budget of \$387,823 represents a 22.7% decrease of \$88,100 as compared to the Amended FY 2004 budget of \$475,923.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$53,601 decrease in Senior Programs.
- ◆ \$12,847 decrease in Art Programs.
- ◆ \$14,938 decrease in Naturalist Programs.

The department requested \$377,823.

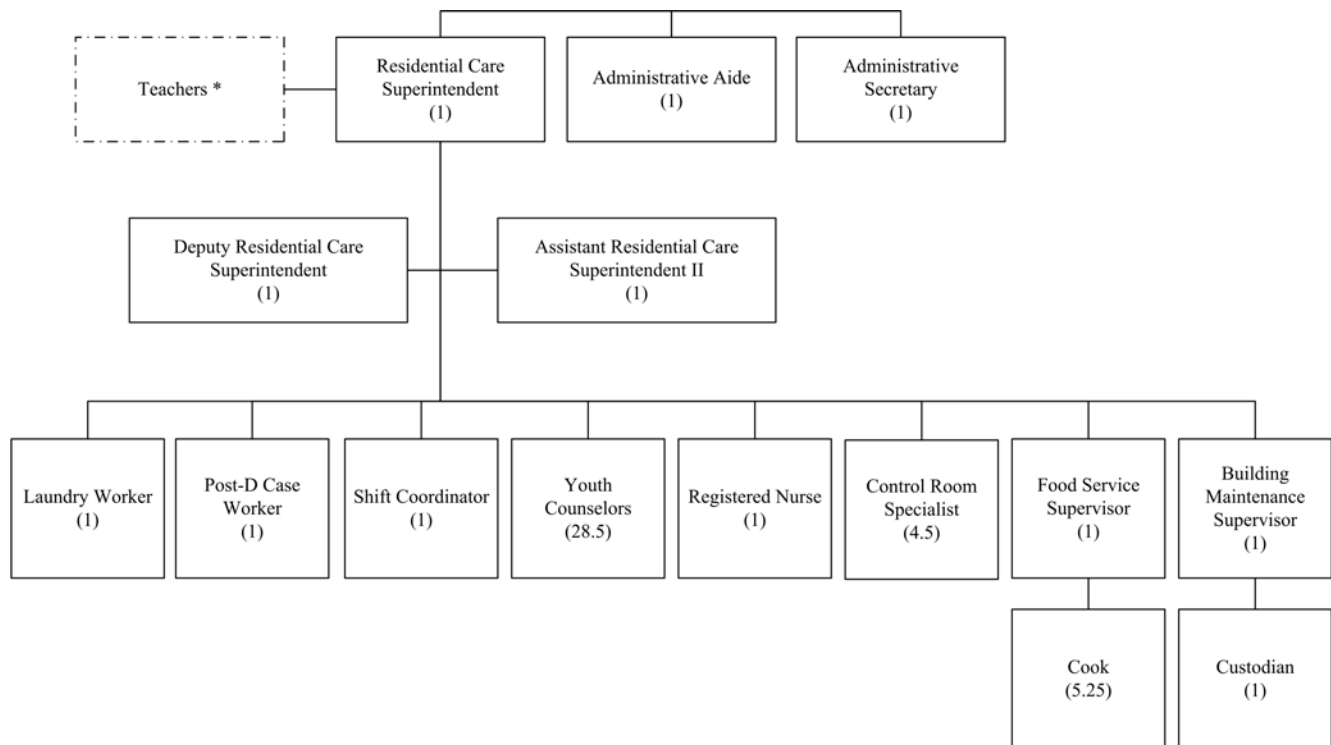
Significant changes introduced in the proposed budget include:

- ◆ \$10,000 increase in Athletic Programs.

The Proposed FY 2005 Recreation Program Fund budget was adopted without changes.



Regional Juvenile Detention Center



* Administered by the Lynchburg City Schools



Regional Juvenile Detention Center Fund. The Center provides a secure facility to house and care for juvenile offenders in the cities of Lynchburg and Bedford as well as the counties of Amherst, Appomattox, Bedford, Campbell, Charlotte and Nelson under the purview of the law who are awaiting disposition of their charges by the Juvenile and Domestic Relations Court or transportation to a state facility. Administration of the Juvenile Detention Center is governed by the Lynchburg Regional Detention Home Advisory Board.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
POSITION SUMMARY					
Total FTE Positions	50.76	50.76	50.25	48.25	48.25
FUND SUMMARY					
BEGINNING FUNDS	(\$35,758)	\$0	\$0	\$0	\$0
REVENUES					
Charges for Services	\$1,404,869	\$1,481,009	\$1,554,565	\$1,479,565	\$1,503,385
Intergovernmental	1,166,310	1,161,226	1,191,809	1,191,809	1,191,809
TOTAL REVENUES	\$2,571,179	\$2,642,235	\$2,746,374	\$2,671,374	\$2,695,194
EXPENDITURES					
Salaries and Benefits	\$1,712,604	\$1,839,761	\$1,917,692	\$1,842,692	\$1,832,616
Supplies	177,095	179,600	168,054	169,370	169,370
Equipment Operation and Maintenance	0	12,250	13,500	13,500	13,500
Internal Services	2,605	4,060	4,544	4,544	4,544
Rentals and Leases	546	2,200	2,000	2,000	2,000
Utilities	42,880	52,775	54,500	54,500	54,500
Contractual Services	26,083	20,175	15,550	15,550	15,550
Training and Meetings	3,395	4,150	4,000	4,000	4,000
Payments to Other Funds					
Indirect Costs	209,145	206,461	213,919	213,919	213,919
Self Insurance	0	13,883	13,883	14,578	14,578
Miscellaneous Expenses	316	200	0	0	0
Debt	272,825	273,148	272,238	270,227	270,227
Contingency	0	16,117	16,117	16,117	16,117
Heavy Equipment	9,127	0	25,000	25,000	25,000
Non-departmental Payments	17,406	17,455	25,377	25,377	59,273
Operating Transfer Out	13,883	0	0	0	0
TOTAL EXPENDITURES	\$2,487,910	\$2,642,235	\$2,746,374	\$2,671,374	\$2,695,194
ENDING FUNDS (DESIGNATED)	\$47,511	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2005 Lynchburg Regional Detention Center Fund budget of \$2,671,374 represents a .09% increase of \$23,084 as compared to the Amended FY 2004 budget of \$2,648,290.

No significant changes were introduced in the Requested FY 2005 budget.

The department requested \$2,746,374.

Items requested not proposed for funding include:

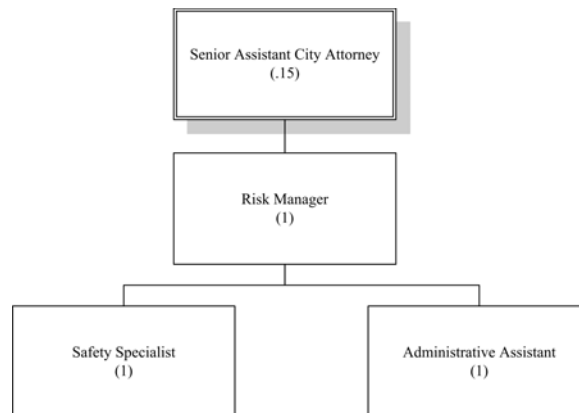
- ◆ Two positions have been proposed for reduction.

The Proposed FY 2005 Lynchburg Regional Detention Center Fund was adopted with the following changes:

- ◆ \$10,076 decrease in Salaries and Benefits reflecting the continuation of the group life insurance premium holiday.
- ◆ \$33,896 increase in Non-departmental Payments.



Risk Management Office





Risk Management Fund. The Risk Management Program was established by City Council effective January 1, 1986, as an alternative to the routine procurement of general liability and automobile liability insurance policies from commercial insurance companies. The program is funded through annual contributions from the General Fund, Utility Funds, Airport Fund, Regional Juvenile Detention Fund and Self-Insurance Fund interest income. The claims placed in this fund are expended in lieu of insurance to settle liability claims filed against the City.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
POSITION SUMMARY					
City Funded	3.15	3.15	3.15	3.15	3.15
PERSONNEL (FTE)	3.15	3.15	3.15	3.15	3.15
FUND SUMMARY					
BEGINNING FUNDS	\$1,923,271	\$1,890,398	\$2,277,022	\$2,277,022	\$2,277,022
REVENUES					
<i>Charges for Services</i>					
General Fund	\$477,635	\$476,695	\$506,791	\$559,101	\$559,101
Water Fund	109,113	109,807	116,873	116,873	116,873
Sewer Fund	83,594	92,868	96,453	96,453	96,453
Sewer Fund - Treatment Plant	15,923	50,891	54,508	54,508	54,508
Airport Fund	25,560	49,932	52,310	52,310	52,310
Solid Waste Fund	0	104,071	107,332	107,332	107,332
Juvenile Detention Home	13,883	13,883	14,578	14,578	14,578
<i>Interest Earnings</i>	28,237	35,000	35,000	35,000	35,000
<i>Subrogation</i>	545,154	25,000	25,000	25,000	25,000
TOTAL REVENUES	\$1,299,100	\$958,147	\$1,008,845	\$1,061,155	\$1,061,155
EXPENDITURES					
<i>Salaries</i>	\$130,442	\$132,826	\$132,829	\$132,829	\$135,486
<i>Employee Benefits</i>	37,373	39,825	45,535	45,535	45,178
<i>Contractual Services</i>					
Maintenance and Repair	164	1,300	1,300	1,300	1,300
Professional Services	92	0	0	0	0
Miscellaneous Contractual Services	6,279	16,050	16,050	16,050	16,050
<i>Internal Services</i>					
Copier Services	1,000	0	0	0	0
Fleet Services	2,580	2,709	2,820	2,820	2,820
<i>Other Charges</i>					
Supplies and Materials	5,575	5,574	5,574	10,153	10,153
Travel and Training	11,041	11,125	11,125	6,546	6,546
Telecommunications	1,056	1,400	1,400	1,400	1,400
Postage and Mailing	205	800	800	800	800
Dues & Memberships	1,175	2,145	2,145	2,145	2,145
SUB-TOTAL OPERATING EXPENDITURES	\$196,982	\$213,754	\$219,578	\$219,578	\$221,878
Insurance	419,594	541,077	579,266	579,266	579,266
Claims	346,205	150,000	150,000	150,000	150,000
TOTAL INSURANCE AND CLAIMS	\$765,799	\$691,077	\$729,266	\$729,266	\$729,266
TOTAL EXPENDITURES	\$962,780	\$904,831	\$948,844	\$948,844	\$951,144
ENDING FUNDS (DESIGNATED)	\$2,259,590	\$1,943,714	\$2,337,023	\$2,389,333	\$2,387,033



Risk Management Fund Budget Description

The Proposed FY 2005 Risk Management Fund operating budget of \$951,144 represents a 1.11% increase of \$10,429 from the Amended FY 2004 budget of \$940,715.

No significant changes were introduced in the Requested FY 2005 budget.

The department requested \$948,844.

All major items requested were proposed for funding.

The Proposed FY 2005 Risk Management Fund was adopted with the following changes:

- ◆ \$2,657 increase in Salaries reflecting a two percent general salary increase.
- ◆ \$357 decrease in Benefits reflecting the continuation of the group life insurance premium holiday.



Special Welfare Fund. Accounts for monies received by Social Services to be used for those persons in the custody of the City and those receiving public assistance. The funds received are Christmas donations for children in the City's custody as well as restitution payments made by individuals who received public assistance for food stamps and fuel. Those monies are not part of the locality's reimbursements for regular program and administrative costs incurred by the City in delivering services to the citizens. Also, funds are received from the Health Department for pre-screening of clients by Social Workers. These funds are used for various Social Services expenses.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$51,135	\$46,616	\$26,953	\$26,953	\$26,953
REVENUES					
Donations and Restitutions	\$90,281	\$60,406	\$91,036	\$91,036	\$91,036
Interest	539	887	1,075	1,075	1,075
Revenue from the Commonwealth	3,559	3,178	3,178	3,178	3,178
Revenue from Federal Government	2,726	3,178	3,178	3,178	3,178
TOTAL REVENUES	\$97,104	\$67,649	\$98,467	\$98,467	\$98,467
EXPENDITURES					
Christmas Fund	\$5,981	\$2,300	\$5,981	\$5,981	\$5,981
Special Items Program	2,194	1,759	2,194	2,194	2,194
Supplemental Security Income	79,531	50,627	79,531	79,531	79,531
Food Stamps Restitution	3,195	5,540	3,195	3,195	3,195
Interest /Fiscal Relief	1,075	887	1,075	1,075	1,075
Fuel Restitution	135	180	135	135	135
Miscellaneous Other Expenses	0	6,356	6,356	6,356	6,356
Transfers Out	29,175	0	0	0	0
TOTAL EXPENDITURES	\$121,286	\$67,649	\$98,467	\$98,467	\$98,467
ENDING FUNDS (DESIGNATED)	\$26,953	\$46,616	\$26,953	\$26,953	\$26,953

Budget Description

The Proposed Special Welfare Fund budget of \$98,467 represents a 31.3% increase of \$30,818 as compared to the Amended FY 2004 of \$67,649.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$28,904 increase in Supplemental Security Income.

All items requested were proposed for funding.

The Proposed Special Welfare Fund budget was adopted without changes.



Stadium Fund. Supports the renovation and operations of Lynchburg City Stadium Baseball Field including upgrades to meet the Americans with Disabilities Act and professional baseball league standards as well as updating lighting and concessions.

NOTE: There is no FY 2003 budget history because this fund was initiated in FY 2004.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$0	\$369,830	\$448,432	\$448,432	\$487,699
REVENUES					
Charges for Services					
Meals & Sales Tax	\$0	\$20,000	\$24,295	\$24,295	\$24,295
Property Rental - Stadium	0	10,000	10,000	10,000	10,000
Advertising	0	239,000	251,500	251,500	251,500
Skybox Rental	0	52,000	86,000	86,000	86,000
Concessions	0	360,000	349,564	349,564	349,564
Admissions	0	270,500	284,000	284,000	284,000
Merchandise Sales	0	76,500	74,928	74,928	74,928
Special Promotions	0	71,000	72,600	72,600	72,600
Miscellaneous Revenues	0	88,000	88,500	88,500	88,500
General Fund Transfer	0	216,021	205,485	196,511	196,511
TOTAL REVENUES	\$0	\$1,403,021	\$1,446,872	\$1,437,898	\$1,437,898
EXPENDITURES					
Operating -Departmental	\$0	\$145,450	\$136,282	\$136,282	\$136,282
Operating -Non-Departmental	0	994,800	1,083,312	1,083,312	1,083,312
Debt Service					
City's Portion	0	73,571	69,203	69,203	69,203
Stadium's Portion	0	91,348	99,558	99,558	99,558
Capital Outlay	0	19,250	19,250	19,250	19,250
TOTAL EXPENDITURES	\$0	\$1,324,419	\$1,407,605	\$1,407,605	\$1,407,605
ENDING FUNDS (DESIGNATED)	\$0	\$448,432	\$487,699	\$478,725	\$517,992

Budget Description

The Proposed FY 2005 Stadium Fund budget of \$1,407,605 represents a 14.1% decrease of \$198,640 as compared to the Amended FY 2004 budget of \$1,208,965.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$176,758 increase in operating expenses.

The department requested \$1,407,605.

All major items requested were proposed for funding.

The Proposed FY 2005 Stadium Fund budget was adopted without changes.



Technology Fund. This fund provides for the ongoing replacement and enhancement of the City's technology infrastructure.

	Actual FY 2003	Adopted FY 2004	Department Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$419,768	\$516,825	\$666,845	\$666,845	\$666,845
REVENUES					
Use of Money and Property	\$10,621	\$9,600	\$6,000	\$6,000	\$6,000
Miscellaneous Revenue	23,331	20,197	20,197	20,197	20,197
Transfer from General Fund	611,757	314,173	347,701	347,701	347,701
TOTAL REVENUES	\$645,710	\$343,970	\$373,898	\$373,898	\$373,898
EXPENDITURES					
<i>Contractual Services</i>					
Miscellaneous Contractual Services	104,509	120,000	408,000	408,000	408,000
<i>Other Charges</i>					
Supplies and Materials	4,506	30,000	60,000	60,000	60,000
Travel and Training	0	0	7,000	7,000	7,000
<i>Capital Outlay</i>	71,311	110,000	100,000	100,000	100,000
<i>Transfer to City Capital</i>	0	500,000	0	0	0
TOTAL EXPENDITURES	\$180,326	\$760,000	\$575,000	\$575,000	\$575,000
ENDING FUNDS (DESIGNATED)	\$885,152	\$100,795	\$465,743	\$465,743	\$465,743

Budget Description

The Proposed FY 2005 Technology Fund budget of \$575,000 represents a 33.4% percent decrease of \$288,702 as compared to the Amended FY 2004 budget of \$863,702.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$105,000 for Software Purchases to enhance network infrastructure.
- ◆ \$500,000 reduction in City Capital due to the completion of the telephone system replacement project.

The department requested \$575,000.

All items requested were proposed for funding.

The Proposed FY 2005 Technology Fund was adopted without changes.